

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
SPECIAL BOARD MEETING AGENDA  
MONDAY, JANUARY 13, 2020 – 9:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

9:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Young  
Pledge of Allegiance – Commissioner Jensen  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (**none**)  
Brief Public Comment Period for Agenda Items Only  
Consent Agenda Resolution (**none**)

**New Business**

- **9:00 AM. Public Hearing Regarding 2020 Amended County Budget**
  - **General Fund Revenues (See Correspondence #1)**
  - **General Fund Expenditures (See Correspondence #2)**
  - **Capital Improvement and Equipment Technology Request (See Correspondence #3)**
  - **All Funds Fund Balances (See Correspondence #4)**

**Old Business**

**Correspondence/Resolutions**

## COMMISSIONER LIAISON COMMITTEE REPORTS

### BARDWELL

Behavioral Health Systems Board  
Caro DDA/TIFA  
Economic Development Corp/Brownfield Redevelopment  
MAC 7<sup>th</sup> District  
MAC Workers Comp Board  
TRIAD  
Local Units of Government Activity Report

### YOUNG

Board of Public Works  
County Road Commission Liaison  
Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Great Start Collaborative  
Human Services Collaborative Council (HSCC)  
Jail Planning Committee  
MAC Agricultural/Tourism Committee  
MI Renewable Energy Coalition (MREC)  
Region VI Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report

### VAUGHAN

Board of Health  
County Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
MAC Environmental Regulatory  
Mid-Michigan Mosquito Control Advisory Committee  
NACO-Energy, Environment & Land Use  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

### GRIMSHAW

Behavioral Health Systems Board  
Recycling Advisory  
Local Units of Government

**JENSEN**

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard  
Local Units of Government Activity Report

**Other Business as Necessary**

**Extended Public Comment**

**Adjournment**

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 General Fund Revenues Budget
- #2 General Fund Expenditures Budget
- #3 Capital Improvement and Equipment Technology Requests
- #4 All Funds Budget Balances

**General Fund Revenue Budget**

Account Number	Revenue Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year-End	2020 Revenue Budget	Comments
	<b>Taxes</b>					
402-253	Current Taxes (Non-Wind)	5,916,794	6,069,000	6,112,571	5,935,808	Reflects the Governor's reduction in PILT funds of \$49,384
402-891	Current Wind Tax Revenue	1,076,413	1,125,000	1,164,019	1,348,231	Includes Consumer Wind Farm in Production
404-253	Payment in Lieu of Taxes	0	4,300	0	0	
425-253	Trailer Park Fees	3,026	4,500	4,425	4,500	
447-253	Summer Tax Collection	96,315	116,000	100,000	120,000	
	<b>Total Taxes</b>	<b>7,092,548</b>	<b>7,318,800</b>	<b>7,381,015</b>	<b>7,408,539</b>	
	<b>Licenses and Permits</b>					
452-441	Building Codes SCMCCI	405,983	300,000	440,000	440,000	Expense Also Recorded as Offest
476-215	Marriage Licenses	1,570	1,700	1,394	1,700	
544-136	District Court Case Flow Assistance	21,309	21,309	21,044	22,000	
544-215	Drug Case flow Fund Circuit Ct.	297	500	566	500	
609-215	Waiver Marriage License 3 Day					
	<b>Total Licenses &amp; Permits</b>	<b>429,159</b>	<b>323,509</b>	<b>463,004</b>	<b>464,200</b>	
	<b>Intergovernmental Federal</b>					
506-253	Civil Defense	30,225	31,000	31,000	31,000	
544-253	Marine Safety	12,400	12,537	12,500	12,500	
509-346	Byrne Jag TNU/Lapeer Co	0	0	0	14,172	Offset in Expense/Previous last two Years was Local Reimb from Lapeer Co
563-253	Co-op Reimbursement Prosecutor	79,348	75,000	75,000	80,000	Covers About 50% of the Cost for This Prosecutor's Division
	<b>Total Intergovernmental Federal</b>	<b>121,973</b>	<b>118,537</b>	<b>118,500</b>	<b>137,672</b>	
	<b>Intergovernmental State</b>					
505-352	Community Corrections Grant Gatekeeping	2,594	2,500	2,500	2,000	
541-253	Judges Salary (Cir,Pro,District)	247,936	248,000	248,000	248,000	Judges' Annual Salaries Shall be increased by 2% Effective October 1, 2019 (Public Act 31 of 2016).
545-253	Secondary Road Patrol	82,078	82,243	82,243	0	Reflects the Governors Cut of \$86,931
562-301	SSI Incentive	8,600	6,000	6,000	7,500	
574-253	State Revenue Sharing	1,120,917	1,125,000	1,125,000	1,155,300	Anticipated Growth of about 3%
577-253	State Hotel/Liquor Tax	104,021	101,855	101,900	102,500	
578-253	State Payment Court Equity Fund	228,033	218,000	218,000	218,000	
	<b>Total Intergovernmental State</b>	<b>1,794,179</b>	<b>1,783,598</b>	<b>1,783,643</b>	<b>1,733,300</b>	

**General Fund Revenue Budget**

Account Number	Revenue Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year-End	2020 Revenue Budget	Comments
	<b>Intergovernmental   Local</b>					
511-301	Community Foundation Grant	2,833	0	0	0	
581-301	MI WORK COMP GRANTS	0	4,000	6,435	4,750	
582-426	Enbridge Grant Emergency Services	1,000	1,000	1,000	1,000	
	<b>Total Intergovernmental   Local</b>	<b>3,833</b>	<b>5,000</b>	<b>7,435</b>	<b>5,750</b>	
	<b>Charges for Services - General</b>					
590-215	Certified Clerk	40,531	37,000	39,166	40,000	
601-136	District Court Probation Fees	204,507	200,000	200,000	200,000	
602-136	Dist. Court (Court & Bond Costs)	250,766	255,000	265,375	265,000	
602-143	Court Costs FOC	12,657	12,000	12,000	12,000	
602-215	Court Costs	151,818	156,000	163,893	160,000	
603-136	District Court Bond Costs	5,413	5,300	4,267	5,000	
607-215	DNA Assessment County Share	1,491	1,500	1,500	1,500	
607-301	DNA Assessment Sheriff	2,397	2,500	3,201	2,500	
620-215	Late Fees	786	600	600	600	
626-259	IS Service Computers	2,319	2,000	2,000	2,000	
626-352	Work Crew Charge for SVSC	1,480	300	2,853	2,500	
627-259	IS Web Service	1,000	2,000	3,380	2,000	
640-259	Property Tax Export	5,844	5,000	5,000	5,000	
679-301	ICS REIMBURSEMENTS	0	13,000	13,000	10,000	
694-215	Cash-Over/Short	0	0	0	0	
694-253	Cash-Over/Short	0	0	0	0	
	<b>Total Charges for Services - General</b>	<b>681,009</b>	<b>692,200</b>	<b>716,235</b>	<b>708,100</b>	
	<b>Charges for Services - Sales</b>					
631-301	Sheriff Report Copies	84	1,000	500	1,000	
642-236	Register of Deeds On Line Costs	48,563	44,000	44,000	45,000	
645-236	Register of Deeds Postage Costs	467	400	433	400	
646-259	Sale of Computer Equipment	20	0	0	0	
646-301	Sales Sheriff - Auction	220	1,000	1,000	1,000	
646-331	Sales Sheriff - Marine - Auction	500	0	0	0	
647-301	Sales Sheriff - Canteen	50,563	52,000	50,000	52,000	
691-301	Sheriff Misc.	249	2,100	2,100	2,000	
	<b>Total Charges for Services - Sales</b>	<b>100,666</b>	<b>100,500</b>	<b>98,033</b>	<b>101,400</b>	
	<b>Charges for Services - Fees</b>					
604-136	MIP Deferral Program	175	300	253	300	

**General Fund Revenue Budget**

Account Number	Revenue Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year-End	2020 Revenue Budget	Comments
605-136	Dist.Ct. Screening Assessment Fee	24,031	24,000	24,000	20,000	
608-136	District Court Intensive Prob. Fees	26,075	27,000	27,000	20,000	
608-215	Bench Warrant Fee	6,416	6,500	6,577	6,500	
608-301	Sex Offenders Registration Fee	2,560	3,000	3,549	3,000	
609-215	Waiver Marriage Lic. 3 Day	820	1,000	524	1,500	
609-301	Drug Testing Fees Sheriff	0	50	34	50	
610-132	Admin Fees/Family Division	24,487	25,000	20,000	20,000	
610-148	Probate Court-Service Fees	43,467	41,000	46,132	44,000	
611-215	DBA Co-Partnership Clerk	3,860	4,000	4,000	4,000	
612-215	Appeals Fees Circuit Court	0	100	0	100	
612-236	Register of Deeds-Transfer Tax	170,456	155,000	155,000	155,000	
613-236	Register of Deeds-Recording Fee	231,012	230,000	230,000	230,000	
614-215	Clerk Fees	8,776	9,000	10,000	10,000	
614-236	Register of Deeds-Copies	20,530	24,000	20,000	10,000	
615-215	Searches Circuit	6,114	6,000	7,182	7,000	
615-236	Register of Deeds-Searches	70	100	51	50	
616-215	Motion Fees - Circuit Court	9,089	8,500	8,000	8,000	
617-132	Filing Fee/Family Court	537	50	960	1,000	
617-215	Jury/Entry/Forensic	14,535	14,000	13,350	14,000	
617-253	BC/BS Administrative Fee Retires	1,997	2,000	1,834	2,000	
618-215	Notary Bond Filing Fee	1,361	1,500	1,234	1,500	
618-253	Notary Fees Treasurer	145	0	270	300	
618-301	Mortgage Sales	3,382	4,000	3,221	4,000	
619-136	Civil Fees (District Court)	161,251	160,000	160,000	150,000	
619-301	Drug Testing Fees	11,655	12,000	10,000	12,000	
620-132	Collection Fees/Family Div.	4,833	5,500	5,405	5,500	
620-148	Childcare Fees	0	500	0	0	
620-722	Airport Zoning Application Fees	0	4,200	8,000	1,000	
621-215	Circuit Court Fees	395	500	541	500	
622-215	Objections to AIDS Counseling	0	60	0	0	
622-225	Equalization LUG Tax System	0	0	0	0	
623-215	Funeral Home Corrections	26	100	43	100	
624-215	Victims Rights Admin. Fee	3,556	4,000	4,224	4,000	
624-253	Tax Certification	7,272	7,500	7,106	7,500	
624-648	Medical Examiner Fees	2,450	2,000	2,748	2,000	
625-215	Voter Registration Processing	423	500	516	500	
625-236	County Share MSSR Fee	617	500	835	500	
625-253	Tax Searches	0	50	12	50	

**General Fund Revenue Budget**

Account Number	Revenue Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year-End	2020 Revenue Budget	Comments
625-722	Zoning Board of Appeal Fees	0	0	0	500	
626-225	Tax Administration Fees	53,908	52,000	50,000	52,000	
626-253	Inheritance Tax Fees	0	5	5	10	
626-301	Housing Prisoners Other Counties	0	0	0	0	
628-301	Care of Prisoners DOC Detainer	19,231	24,000	24,000	24,000	
629-253	Sales Treasurer	2,468	3,000	3,463	3,000	
629-301	Prisoners Other Counties	0	0	0	0	
630-301	Sheriff Foreclosure Adjudgment Postings	2,398	2,500	1,203	2,500	
633-301	Boat Livery Inspections	26	75	101	100	
634-301	Felon Diverted Program	131,255	100,000	110,000	0	Reflects the Governors Cut of \$120,000
635-301	Inmate Phone Revenues	40,537	40,000	35,237	40,000	
636-301	Charge to Prisoners for Jail	41,806	40,000	43,141	43,000	
637-301	Day Reporting	9,751	6,000	4,000	6,000	
637-352	Day Reporting PA 511	407	0	0	0	
638-301	Care of Prisoners Work Release	20,998	25,000	41,980	35,000	
659-136	Warrant Fees District Court	16,671	17,000	17,127	17,000	
660-301	Vehicle Impoundment Fee	0	20	0	0	
	<b>Total Charges for Services - Fees</b>	<b>1,131,829</b>	<b>1,093,110</b>	<b>1,112,858</b>	<b>969,060</b>	
	<b>Fines &amp; Forfeits</b>					
655-253	County Treasurer Forfeitures	11,315	12,000	13,000	12,000	
656-136	District Court Bond Forfeitures	40,990	40,000	40,000	40,000	
657-136	District Court Ordinance Fines	15,207	15,000	15,148	16,000	
657-137	Ordinance Fines - Magistrate	0	400	552	500	
657-215	Court Fines	0	500	500	500	
	<b>Total Fines &amp; Forfeitures</b>	<b>67,512</b>	<b>67,900</b>	<b>69,200</b>	<b>69,000</b>	
	<b>Interest &amp; Rentals</b>					
664-253	Interest - Summer Taxes	50,457	50,000	50,000	50,000	
665-253	Pooled General Fund Interest	43,968	40,000	45,000	60,000	
667-253	Thumb Cellular Tower Rental	4,979	4,287	5,028	5,000	
667-301	Rentals (Use of Van)	(5)	0	0	0	
667-369	Rent for County Property	9,565	9,516	9,516	9,516	
668-253	Human Services Lease Payment	304,707	332,491	332,491	332,491	
699-020	Health Department Lease	85,676	85,676	85,676	85,676	
	<b>Total Interest &amp; Rentals</b>	<b>499,347</b>	<b>521,970</b>	<b>527,711</b>	<b>542,683</b>	



**General Fund Revenue Budget**

Account Number	Revenue Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year-End	2020 Revenue Budget	Comments
	<b>Refunds &amp; Reimbursements</b>					
580-253	Reimbursement State Jury	45,545	17,000	27,470	20,000	
658-253	Return Check Charge	162	300	211	300	
674-254	Thumb Narcotics Unit Reimburse (local)	11,153	14,173	12,000	12,000	
674-301	Reimbursements FOC Warrants	299	500	708	600	
674-331	Contributions Marine	300	150	253	200	
676-060	Drain Restitution	0	400	50	100	
676-130	Reimbursement Mental Health Eval.	200	645	169	200	
676-191	State Reimbursement/Elections	0	0	0	35,000	
676-215	GAL Attorney Fee/Reimbursement	22,496	20,000	21,839	20,000	
676-227	Equalization Base Contract Caro	29,081	29,080	29,080	29,080	
676-229	Reimbursements - Prosecutor	1,030	500	1,264	1,000	
676-253	Reimbursements Treasurer	5,609	8,000	2,500	3,000	
676-259	IS Reimbursement	597	600	600	600	
676-301	Reimbursement Sheriff	17,077	17,000	36,881	25,000	
676-306	Weigh Master	78,928	83,477	83,477	84,000	
676-648	Reimbursements Medical Examiner	800	0	0	0	
677-191	Reimb-School Election	16,034	14,000	14,000	34,000	
677-215	Reimbursement Crt Appt Atty Fees	2,947	3,500	5,576	5,000	
677-301	Sheriff Medical Service Reimb.	17,146	16,000	16,000	16,000	
677-430	Animal Shelter Restitution	0	500	0	0	
678-132	State Tax Lein Fee	6	82	82	82	
678-191	Twsp. - Election Supplies	9,574	16,000	16,000	30,000	
678-301	Reimb. DDJR	0	500	0	500	
679-215	DE Novo Transcripts	0	100	0	100	
694-130	Cash Over/Short - Unified Court	(100)	0	(34)	0	
694-215	Cash Over/Short	70	0	17	0	
694-253	Cash Over/Short	74	0	(40)	0	
698-292	Indirect Costs 10% Administration Payment Related Child Care Costs	133,869	150,000	150,000	0	Reflects the Governors cut of \$150,000
699-207	Road Patrol Indirect Costs	57,458	64,423	64,423	68,368	
699-215	Friend of the Court Indirect Cost	205,675	210,896	210,896	170,685	
699-218	Dispatch Fund Indirect Costs	78,784	88,756	88,756	94,241	
699-221	Health Department Indirect Costs	8,311	8,477	8,477	10,578	
699-230	Recycling Indirect Costs	38,938	39,908	39,908	42,573	
699-240	Mosquito Control	61,901	71,873	71,873	84,295	
699-244	Transfer In Equipt/Co Allocation	0	5,217	5,217	0	

**General Fund Revenue Budget**

Account Number	Revenue Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year-End	2020 Revenue Budget	Comments
699-255	Indirect Cost - VOCA Fund	0	8,886	8,886	0	
699-279	MSU-e Indirect costs	762	1,182	1,182	1,408	
699-292	Child Care Fund Indirect Costs	12,743	0	0	0	
699-295	Veterans Voted Indirect Costs	5,842	6,747	6,747	8,482	
699-297	Senior Citizens Fund Indirect Cost	4,318	4,943	4,943	7,197	
699-298	Medical Care Facility Indirect Cost	1,309	1,495	1,495	1,452	
699-441	Building Codes SCMCCI Rent	24,996	25,000	25,000	25,000	
699-701	Transfer In Unreconciled T&A	290	0	0	0	
	<b>Total Reimbursement &amp; Refunds</b>	<b>894,224</b>	<b>930,310</b>	<b>955,906</b>	<b>831,041</b>	
	<b>Total Operating Revenue</b>	<b>12,816,279</b>	<b>12,955,434</b>	<b>13,233,540</b>	<b>12,970,745</b>	
	<b>Revenue Transfers Other Funds</b>					
699-251	Principle Residence Exemption	33,788	12,890	12,890	12,890	
699-532	Tax Foreclosure	79,288	108,862	108,862	80,000	
699-626	Delinquent Tax Revolving Fund	777,375	708,243	708,243	830,704	
	<b>Total Revenue Transfers from Other Funds</b>	<b>890,451</b>	<b>829,995</b>	<b>829,995</b>	<b>923,594</b>	
	<b>Grand Total Revenues</b>	<b>13,706,730</b>	<b>13,785,429</b>	<b>14,063,535</b>	<b>13,894,339</b>	
	<b>Recurring Sources of Funds</b>					
672-390	Use of Fund Balance	0	64,265	0	205,661	<b>Governors restoration in Revenue Cut's will be \$406,315</b>
	<b>or Use of Other One-Time Sources</b>					
	<b>GRAND TOTAL REVENUES</b>	<b>13,706,730</b>	<b>13,849,694</b>	<b>14,063,535</b>	<b>14,100,000</b>	

**Proposed Action for 2020 Amended Budget**

Propose elimination of use of Fund Balance  
 Add back the restored cuts from the Governors office  
 Proposed General Fund Revenue Budget for 2020

(205,661)  
 406,315  
**14,300,654**

General Fund Expenditure Budget by Department						
Account Number	Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year End	2020 DRAFT Expenditure Budget	Comments
	<b>Legislative</b>					Base budget includes: 2% wage increase , 6% health insurance increase, retirement increase 3%
101-101	Board of Commissioners	112,661	124,629	113,639	123,172	2019 was a 3% 2020 is zero/per Board Action 18-M-147
101-104	Special Programs	23,220	69,600	66,214	47,500	Does not include possible cost of hiring a Lobbyist
	<b>Total Legislative</b>	<b>135,881</b>	<b>194,229</b>	<b>179,853</b>	<b>170,672</b>	
	<b>Judicial</b>					Judges' annual salaries shall be increased by 2% effective October 1, 2019 (Public Act 31 of 2016).
101-130	Unified Court	2,384,058	2,247,825	2,141,830	2,410,877	New Crt rule by Supreme Crt on Appeal cases increased Crt Appt Council by \$128,000
101-147	Jury Commission	3,022	5,875	2,510	3,715	
101-151	Adult Probation	9,266	12,000	10,000	11,000	
	<b>Total Judicial</b>	<b>2,396,346</b>	<b>2,265,700</b>	<b>2,154,340</b>	<b>2,425,592</b>	
	<b>General Government</b>					
101-191	Elections	118,221	82,442	17,989	206,100	Election year major increase - some costs reimbursed
101-202	Accounting Services	49,505	47,740	46,776	47,740	
101-211	Legal Services	147,446	125,000	200,000	101,000	Expect labor neg done/does not account for any possible appeal cost
101-215	County Clerk	426,685	466,343	464,942	485,418	Clerk Requested meeting with Finance
101-223	Controller/Administrator	346,746	439,887	408,030	460,126	
101-225	Equalization	211,462	230,005	224,413	239,486	
101-227	Equalization Caro Assessing Contract	6,155	7,498	5,897	7,508	
101-229	Prosecutor	576,894	605,573	572,392	624,686	Prosecutor Request meeting with Finance
101-230	Co-Op Prosecutor	178,792	191,046	203,281	195,108	
101-236	Register of Deeds	283,418	296,255	298,750	315,508	
101-253	Treasurer	364,366	355,898	352,041	367,091	
101-259	Computer Operations	623,776	653,924	637,858	742,021	Increase of Computer Svc Contracts by \$70,000
101-265	Buildings & Grounds	810,260	821,755	772,345	837,159	
101-266	Human Services Building Main.	51,687	60,154	45,534	60,060	
101-275	Drain Commission	218,412	225,323	216,499	232,758	Added new legal line item of \$1,000
	<b>Total General Government</b>	<b>4,413,825</b>	<b>4,608,843</b>	<b>4,466,747</b>	<b>4,921,769</b>	
	<b>Public Safety</b>					

**General Fund Expenditure Budget by Department**

Account Number	Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year End	2020 DRAFT Expenditure Budget	Comments
101-303	Courthouse Security	122,452	139,675	134,676	139,896	
101-304	Jail	2,285,067	2,369,872	2,275,537	2,431,299	Increase of inmate medical costs
101-324	Weigh Master	78,348	83,477	82,314	88,202	
101-331	Marine Safety	12,401	12,537	15,232	12,469	
101-333	Secondary Road Patrol	86,236	82,243	89,958	0	Reflects the Governors cut of \$86,391 one FTE
101-346	Thumb Narcotics	11,183	14,173	10,926	14,172	Off setting TNU revenue provided
101-352	Community Corrections Work Site Crew	67,296	68,023	66,821	72,550	Increased revenue reimbursements to help cost of program
101-400	Planning Commission	4,389	4,000	3,803	3,905	
101-426	Emergency Services	96,106	102,578	94,263	101,450	
	<b>Total Public Safety</b>	<b>2,763,478</b>	<b>2,876,578</b>	<b>2,773,530</b>	<b>2,863,943</b>	
	<b>Public Works</b>					
101-441	Building Codes (See note below)	405,983	325,000	440,000	440,000	Offset by revenue to provide activity on county GL
101-442	Board of Public Works	1,318	1,000	1,093	1,055	
101-445	Drain-at Large	400,943	425,483	425,483	370,939	Decline in Drain at Large
	<b>Total Public Works</b>	<b>808,244</b>	<b>751,483</b>	<b>866,576</b>	<b>811,994</b>	
	<b>Health &amp; Welfare</b>					
101-631	Substance Abuse	52,010	50,928	50,928	51,250	
101-648	Medical Examiner	91,646	97,390	65,472	75,000	New contract with MIFSM will contain cost
101-670	DHHS Board	9,736	10,000	8,182	10,000	
101-722	Airport Zoning Board	0	3,400	3,265	1,775	
101-723	Airport Zoning Brd of Appeals		1,000	900	1,750	
101-728	Economic Development	80,000	80,000	80,000	80,000	
	<b>Total Health &amp; Welfare</b>	<b>233,392</b>	<b>242,718</b>	<b>208,747</b>	<b>219,775</b>	
	<b>Other</b>					
101-863	Employee Sick Vacation Benefit	8,514	80,840	54,000	10,765	
101-865	Insurance & Bonds	110,850	88,000	60,500	95,000	
	<b>Other Total</b>	<b>119,364</b>	<b>168,840</b>	<b>114,500</b>	<b>105,765</b>	
	<b>Contingency</b>					
101-890	Contingency	0	0	0	0	

General Fund Expenditure Budget by Department						
Account Number	Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year End	2020 DRAFT Expenditure Budget	Comments
	<b>Total Contingency</b>	0	0	0	0	
	<b>Operating Transfers Out</b>					
999-208	County Park	0	15,000	15,000	15,000	
999-215	Friend of the Court	242,970	282,970	282,970	282,970	
999-221	Health Department	315,000	321,750	321,750	328,185	Possible discussion with HD regarding increased appropriation Requested 2% base increase
999-239	Animal Control	84,500	84,500	84,500	90,000	
999-222	Behavioral Health	288,243	288,243	288,243	288,243	
999-244	Equipment Fund	500,000	250,000	500,000	310,547	
999-252	Remonumentation	117	0	0	0	
999-258	GIS Fund	30,000	60,000	60,000	60,000	
999-264	Community Corrections	0	0	0	0	
999-288	Child Care Human Services	275,000	162,500	162,500	162,500	State pays first effective 10-1-19
999-292	Child Care Probate	400,000	500,000	500,000	400,000	State pays first effective 10-1-19
999-352	Pension Ob Bond	1,300	0	0	0	
999-374	Purdy Building Debt	73,238	72,018	72,018	75,655	
999-483	Capital Improvements Fund	350,000	250,000	350,000	69,065	Offset with corrections
999-488	Jail Capital Fund -Transfer from General	0	0	0	0	
999-648	Medical Examiner	27,100	13,648	13,648	0	
999-260	Michigan Indigent Defense	13,652	248,000	248,000	253,957	
101-891	Wind Revenue Escrow	0	205,474	0	244,368	
	<b>Total Operating Transfers Out</b>	<b>2,601,120</b>	<b>2,754,103</b>	<b>2,898,629</b>	<b>2,580,490</b>	
	<b>GRAND TOTAL EXPENDITURES</b>	<b>\$13,471,650</b>	<b>\$13,862,494</b>	<b>\$13,662,922</b>	<b>\$14,100,000</b>	
	<b>Increased Fund Balance</b>			<b>\$ 142,745</b>	<b>\$ -</b>	

**Proposed Action for 2020 Amended Budget**

Propose to Restructure Controllars office	(77,093)
Register of Deeds replace Full Time shared with part time	(14,898)
Increase Transfer to Capitol Improvements Fund	180,935

General Fund Expenditure Budget by Department						
Account Number	Category/Department	2018 Actual	2019 Amended Budget 11-30-19	2019 Projected Year End	2020 DRAFT Expenditure Budget	Comments
	Union wage agreements				48,121	
	Non Union potential wage increase at 3% total (add1%)				25,081	
					\$ 14,262,146	
						Total Revised Revenue Amount
						14,300,654
	<b>Remaining available funds without using Fund balance</b>				<b>\$ 38,508</b>	

**2020 Capital Improvement Budget**

**Capital Improvement Requests and Funding Recommendations**

Requests			Recommended for Funding			
Department Request		Capital Improvement Requests	Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund 244	Recommended for Funding from Special Purpose Fund	Comments
ANIMAL CONTROL	Lights	\$2,500	\$2,500			Department of Ag replacement Inspection
	Interior Doors	\$900	\$900			Department of Ag replacement Inspection
	Exterior Doors	\$16,324	\$16,324			Department of Ag replacement Inspection w/card access
	Medical Room - Shower	\$1,000	\$1,000			Department of Ag replacement Inspection
	Cat Room	\$5,000	\$5,000			? Inspection
	Pole Barn	\$55,000				\$55,000 Remove potential 2021 project
	Shed w/cement slab	\$12,000				\$12,000 Remove
	Window in office	\$2,500	\$2,500			Window to view incoming guests for security and customer service
	Additional phone line	\$200			\$200	CenturyLink will install line, IT does not need to be involved.
BUILDING AND GROUNDS	Storage Building	\$400,000	\$400,000			Running out of space for court records and other county departments.
	Pool vehicle	\$30,000		\$30,000		Replacing 2001 vehicle that needs too much maintenance and not useable.
	Pool vehicle (IT)	\$30,000		\$30,000		1192 County vehicle currently being used is rusted out and IT would like one for their own use.
	Animal Shelter Furnace and A/C Replacement	\$8,000	\$8,000			Current furnace and A/C systems are old and warn out.
	Health Dept. parking lot repairs	\$5,000	\$5,000			Deteriorating parking lot.
	Seal coat and line stripe Health Dept. parking lot	\$10,000	\$10,000			Regular maintenance.
	Seal Coat entrance Health Dept/DHHS/Dispatch buildings	\$2,000	\$2,000			Regular maintenance.
	Seal Coat DHHS North parking lot	\$1,000	\$1,000			Regular maintenance.
	Health Dept. parking lot drainage	\$9,000	\$9,000			Water problem that needs to be addressed and fixed.
	Retention Pond at Health Dept/DHHS/Dispatch repair	\$12,000	\$12,000			Parking Lot Drainage issue.
	Animal Shelter parking lot addition	\$24,000	\$24,000			Additional parking needed, currently parking on lawn
	Annex roof replacement	\$50,000	\$50,000			Leaking - Repairs needed
CLERK	Copier	\$10,000				\$10,000 2019 Project (Jodi requested to lease an IMC 6000 from Galaxy Office Supply, motion passed)

**2020 Capital Improvement Budget**

**Capital Improvement Requests and Funding Recommendations**

Requests			Recommended for Funding			
Department Request		Capital Improvement Requests	Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund 244	Recommended for Funding from Special Purpose Fund	Comments
	Clerk Storage Cabinets	\$24,000		\$12,000	\$12,000	Possible use of CPL Fund for part of costs
	Time stamp	\$1,200				Board Approved this purchase in the 2019 Budget
<b>CONTROL</b>	Purdy Building Stucco Repair	\$16,000	\$16,000			Damaged and deteriorating.
	Purdy Building Sign	\$1,600	\$1,600			Need sign to distinguish county building.
	Magistrate/Dist Ct Windows	\$20,000	\$20,000			Replace old and damaged/weathered/leaking windows.
<b>EMERGENCY SERVICES</b>	Emergency Services Vehicle	\$46,000		\$46,000		Replace current truck that is wearing down.
<b>IT</b>	Purdy Building Paging System (phones)	\$5,220		\$5,220		Voice paging for entire building to notify in the event of an emergency.
	Replace aging Printers	\$1,500		\$1,500		Replace aging printers throughout the county.
	iPad for Courthouse & replace old laptops	\$7,000		\$7,000		iPads for Judges to sign warrant requests on weekends. Replace aging laptops throughout the county.
	EMC Storage Drive - Increase network storage	\$43,000		\$43,000		Operating environment for County Computer Operations. Allows for continued growth.
	Choesity backup Disaster Recovery	\$150,000		\$150,000		Replaces 9 end of life hardware devices that store backups. Also provides a complete copy of County operations off site in Disaster Recovery location.
	Annex & Data Center Door Security	\$8,000		\$8,000		Provides keycard access to building. Logging employees and controls distribution.
	Replace Cable infrastructure	\$8,250		\$8,250		Replaces old 1GB cable with 10GB cable.
	Case Cracker	\$17,000		\$17,000		Software for hacking cellphones taken in as evidence for TCSO.
	Complete removing WIN 7 machines and replace desktops	\$17,000		\$17,000		Replaces any remaining Windows 7 machines that are end of life.
	Animal Control Desktop computer w/Shelter Pro access	\$2,350		\$2,350		Additional annual cost
	4 additional Security Cameras for Courthouse ext. parking lot	\$5,595		\$5,595		Requested for parking lot monitoring
	License for cameras	\$11,024		\$11,024		Provides viewing cameras at workstations. Requested by Chief Judge Geirhart.
	Drain office scanner 24x36 Docs	\$5,000		\$5,000		Requested by Drain office to scan larger format documents.



2020 Capital Improvement Budget

Capital Improvement Requests and Funding Recommendations

Requests	Recommended for Funding			Comments
	Capital Improvement Requests	Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund 244	
Department Request				
	Courthouse docket monitors	\$2,500	\$2,500	Displays docket outside of Courtroom. Requested by Court Administrator.
MOSQUITO ABATEMENT	Abatement materials	\$140,000		Abatement Materials - 2019 budget reflected a lower amount due to purchase of materials in the previous budget
	Truck Accessories	\$3,600		Truck accessories, 5 new sets of tires to replace old
	Abatement ULV Sprayers	\$15,000		ULV Sprayers - New ULV to replace aged equipment
	Office Equipment	\$5,000		Office equip (com, fax, copier) PC's for office staff to replace aged systems
	Spreaders/Sprayers/Foggers	\$6,000		Spreaders/Sprayers/Foggers 2 backpack sprayers to replace old units
SHERIFF - JAIL	Garage door replacement	\$4,862		Mike Miller to check out. The overhead garage doors for the jail are in disrepair. They are old, heavy, and have to be opened by hand. There is a real concern that staff/inmates will injure themselves opening them. The estimate at \$4,862 (see attached) provides for their replacement with door openers.
	Marine Boat	\$10,000		Marine boat replacement (potential grants) follow up with Sheriff. They are planning for the replacement of the 20 year old Marine boat. It has been many years since the motor has been replaced. The requested \$10,000 will be placed in an account to be built over the next 5 years to replace the boat at time of need; expectations of replacement cost to be over \$35,000 (cost of boat in 1999). They will also be looking at Grants to cover cost, at this point, it MAY be covered under a USDA grant @ 75% up to \$50,000. Can Road Patrol money be used?
	Stainless Kitchen Tables (2)	\$3,300	\$1,510	The requested 2 kitchen tables will be used for food preparation to replace one that is in disrepair and the other for much needed additional food preparation space. \$3,300 has been revised to \$1510 as other suitable tables have been found at a lesser cost, not including shipping (see attached quote)

**2020 Capital Improvement Budget**

**Capital Improvement Requests and Funding Recommendations**

Requests		Recommended for Funding				Comments
Department Request	Capital Improvement Requests	Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund 244	Recommended for Funding from Special Purpose Fund		
	K-9 Vehicle	\$10,000				207 Rd Patrol for K-9 vehicle <i>The \$10,00 is for the eventual replacement of the K-9 Vehicle in a separate account. The goal is to add \$10K per year to reach \$50K, to ensure the funds are there for its replacement when necessary. The road patrol millage increase was factored on two K-9 vehicles over an 8 year period.</i>
UNIFIED COURT	3 chairs, 1 Bench Chair	\$2,730		\$2,730		Circuit Court chair for bench. 3 Desk Chairs to replace existing worn out chairs.
<b>Total</b>		\$1,279,155	\$593,196	\$404,169	\$181,800	
<b>Total Funded</b>		\$1,179,165				
<b>Total Not Funded</b>		\$99,990				

**2020 All Funds Budget Presented by Fund**

Fund	Fund Name	2020 Estimated Beginning Available Fund Balance	2020 Estimated Revenue and Transfers In	2020 Estimated Expenditures and Transfers Out	2020 Estimated Ending Fund Balance
<b>General Fund</b>					
<b>101</b>	<b>Total General Fund</b>	<b>3,230,937</b>	<b>14,100,000</b>	<b>14,100,000</b>	<b>3,230,937</b>
<b>Special Revenue Funds</b>					
207	Road Patrol	1,260,369	2,526,306	2,779,088	1,007,587
208	County Parks & Recreation	40,975	34,500	17,300	58,175
213	Arbela Township Police Services	0	89,173	89,173	0
214	Voted Primary Road Improvement	498,178	1,810,274	1,345,695	962,757
215	Friend of the Court	152,106	1,122,070	1,161,859	112,317
216	Family Counseling	64,706	9,000	7,000	66,706
218	Dispatch/911	1,250,484	1,358,500	2,014,276	594,708
221	Health Department	2,985,314	3,855,248	3,857,349	2,983,213
224	Regional DWI Court Grant	75,379	217,880	209,663	83,596
225	Vassar Township Police Services	0	92,985	92,985	0
230	Recycling	118,471	348,814	379,783	87,502
232	Millington Township Police Services	0	180,312	180,312	0
233	Mental Health Grant for Courts	0	75,823	75,219	604
236	Victim Services	112	90,733	90,733	112
239	Animal Control	54,520	284,884	304,929	34,475
240	Mosquito Abatement	248,469	1,183,354	1,191,411	240,412
244	Equipment Fund	614,869	254,672	444,733	424,808
250	CDBG Housing Program Income	74,354	50,000	50,000	74,354
251	Principal Residence Exemption	1,330	133,500	112,890	21,940
252	Remonumentation	0	56,615	56,615	0
255	Victim of Crime Act Grant	1,789	91,524	91,524	1,789
256	Register of Deeds Automation	55,579	52,450	51,350	56,679
257	HDC Stop Grant	0	31,634	31,634	0
258	Geographic Information Systems	152,757	107,750	88,238	172,269
260	Michigan Indigent Defense	0	1,109,356	983,513	125,843
261	Homeland Security	256	60,000	60,000	256
263	Concealed Pistol Licensing	107,426	34,200	21,460	120,166
265	Corrections Officer Training	17,608	11,000	13,700	14,908
266	Forfeiture Sheriff/Pros/Crime Victim	129,433	1,267	65,376	65,324
269	Law Library	17,437	6,500	6,500	17,437
278	Drug Grant Enforcement	5	0	0	5
279	Voted MSU-Extension	0	187,036	179,673	7,363
285	Michigan Justice Training	6,589	3,344	4,000	5,933
288	Human Services Child Care	265,250	440,000	523,000	182,250
291	Medical Care Facility	829,552	23,479,565	23,738,356	570,761
292	Child Care Probate Juvenile	179,188	898,900	969,710	108,378
293	Soldiers Relief	82,694	40,000	25,000	97,694

295	Voted Veterans	129,832	319,444	339,091	110,185
296	Voted Bridge	975,139	906,120	865,735	1,015,524
297	Voted Senior Citizens	101,584	597,906	565,584	133,906
298	Voted Medical Care Facility	1,062,396	475,230	277,826	1,259,800
	<b>Special Revenue Funds Total</b>	<b>11,554,149</b>	<b>42,627,869</b>	<b>43,362,283</b>	<b>10,819,735</b>
	<b>Debt Service Funds</b>				
352	Pension Bonds	3,609	509,841	509,700	3,750
353	Pension Bond Health Department	77	174,925	174,925	77
374	Purdy Building Debt	799	75,718	75,655	862
375	Caro Sewer System	0	433,128	433,128	0
379	Mayville Storm Sewer	0	78,350	78,350	0
385	Denmark Sewer System	0	111,000	111,000	0
387	Wisner Water	0	160,488	160,488	0
	<b>Debt Service Funds Total</b>	<b>4,486</b>	<b>1,543,450</b>	<b>1,543,246</b>	<b>4,690</b>
	<b>Capital Project Funds</b>				
470	State Police Capital Expenditures	130,446	17,890	14,400	133,936
483	Capital Improvements Fund	2,007,087	69,065	593,196	1,482,956
488	Jail Capital Improvement Fund	971,263	50,000	50,000	971,263
	<b>Capital Project Funds Total</b>	<b>3,108,796</b>	<b>136,955</b>	<b>657,596</b>	<b>2,588,155</b>
	<b>Enterprise Funds</b>				
532	Tax Foreclosure Fund	1,395,028	657,128	496,671	1,555,486
	<b>Internal Service Funds</b>	<b>1,395,028</b>	<b>657,128</b>	<b>496,671</b>	<b>1,555,486</b>
	<b>Internal Service Funds</b>				
676	Motor Pool (Child Care Vehicle)	17,133	5,000	17,000	5,133
677	Workers Compensation	4,272	140,000	140,000	4,272
	<b>Internal Service Funds</b>	<b>21,405</b>	<b>145,000</b>	<b>157,000</b>	<b>9,405</b>
	<b>Total All Funds</b>	<b>\$19,314,802</b>	<b>\$59,210,402</b>	<b>\$60,316,796</b>	<b>\$18,208,408</b>